

SEMESTER EXCHANGE BRIEFING

AY2025/2026 SEMESTER 2



全球事務部
Gabinete De Assuntos Globais
Global Affairs Office

Global Affairs Office
Aug 2025



CONTENT



01

Why Exchange

UM Exchange Partners, Benefits of Exchange

NAME

02

University level Exchange Programmes

Types of Programmes, GAO Programmes , Application Procedures, Tips

FLIGHT

03

Unit level Exchange Programmes

Programmes hosted by different units, Application Period

GATE

SEAT





WHY EXCHANGE?

COUNTRIES & NATIONALITIES

AMERICAS

U.S.A

Stony Brook University,
Temple University

Brazil

University of São Paulo

The Bahamas

University of The Bahamas

AFRICA

Cape Verde

University of Mindelo

Mozambique

Eduardo Mondlane University

OCEANIA

Australia

University of Newcastle

New Zealand

Auckland University of Technology

EUROPE

Belgium

KU Leuven, University of Liege

Czech

Masaryk University

Denmark

University of Southern Denmark

Finland

University of Turku

France

ESSCA School of Management

Germany

Constructor University

Italy

University of Palermo

Norway

BI Norwegian Business School

Poland

University of Warsaw

Portugal

University of Lisbon,

University of Porto

Spain

University of Barcelona

Sweden

Linköping University

Switzerland

FHS St. Gallen, University of Applied
Sciences

The Netherlands

Maastricht University

U.K

University of Leeds, University of Surrey

ASIA

China

Peking University,
Tsinghua University

Brunei

University of Brunei Darussalam

Japan

Waseda University

Malaysia

University of Malaya

Singapore

Nanyang Technological University

Thailand

Chulalongkorn University

Korea

Korea University

Republic of Türkiye

Sabancı University

Russia

Saint Petersburg State University

Vietnam

Vietnam National University, Hanoi



MORE THAN 190 EXCHANGE PARTNERS

Benefit of going on exchange



Exchange is an opportunity to attend classes at renowned universities while earning credit towards your degree at UM.

01

Personal Development



Stepping out of your comfort zone is one of the most valuable exchange experience and you'll become more independent and confident,

02

Personal connection



Make friends from around the world which helps you to build personal and global connection

03

Experience a New Culture



Give you a chance to immerse yourself in the local culture and different style of education which will help to expand your world view

04

Improve Employability Prospects



Employers prefer to have students with international background

Plan your exchange !

- *Do you have any preferences for the exchange programmes?*
- *Are there any language requirement of your preferred Exchange University?*
- *Does the University offer the courses of your major?*
- *Any compulsory courses you need to take during Exchange?*
- *Is it able to transfer the credits back to your degree at UM?*
- *Do you have enough budget to support your living during Exchange?*

Exchange Programmes

- Types of Programmes
- GAO Exchange Programmes in AY2025/2026 Sem 2
- How to apply
- Selection
- Application Result
- Application to Exchange University



Types of Programmes

	University-level Exchange Programmes	Unit-level Exchange Programmes
Eligibility	UG students	Particularly for students from its faculty
Assessment	By GAO	By Faculty
Application	Apply via Online Application System	
Academic Advice	Contact program coordinator of applicant's faculty/ department office	
Credit Transfer	Apply to applicant's faculty and concerned offices <i>It may take a semester to complete the process of credit transfer application <u>(i.e. AY26/27 Sem 2)</u>, students should take this into consideration when applying for exchange.</i>	

Students should read the '**Rules for Semester-based Outgoing Exchange Programmes**' and pay attention to the insurance and minimum enrollment requirements (UG students must enrol at least **9 UM equivalent credits** (i.e. **at least 108 teaching hours** in total) at the host university per semester).



How to Apply ?

1. Application Period for University level hosted by GAO)

28 August – 12 September, 2025

*some Exchange Programmes close on **5 September 2025**

2. Online Application

Fill in the requested information via the

"**Outbound Exchange and Scholarship Application System**"

website: <https://isw.um.edu.mo/seas>

Application Documents:

- Curriculum Vitae (Photo, Experience, Awards, Personal Skills)
- Travel documents
- Language Proficiency, if any
- Other supporting documents, if any (e.g. certificate, awards, language proficiency)
- All supporting and additional documents required for applying unit level programmes should be combined in one pdf
- Documents should be named in this format: **[Name]_[Type of Docs]** (e.g. Chan Dai Man_CV; Chan Dai Man_Supporting Documents)



Look for this icon
in the UM Portal

3. University level Exchange Programmes

VISIT OUR WEBSITE

Visit GAO website / Bulletin to download the Programmes Fact Sheet

Applications of both University level and Unit level Programmes should be submitted via the online Portal.

Each host unit has their own application requirement, please contact your own unit for application details.

Students should not contact Exchange Universities at this stage. Queries should be addressed to Host office at UM.

Online Application System

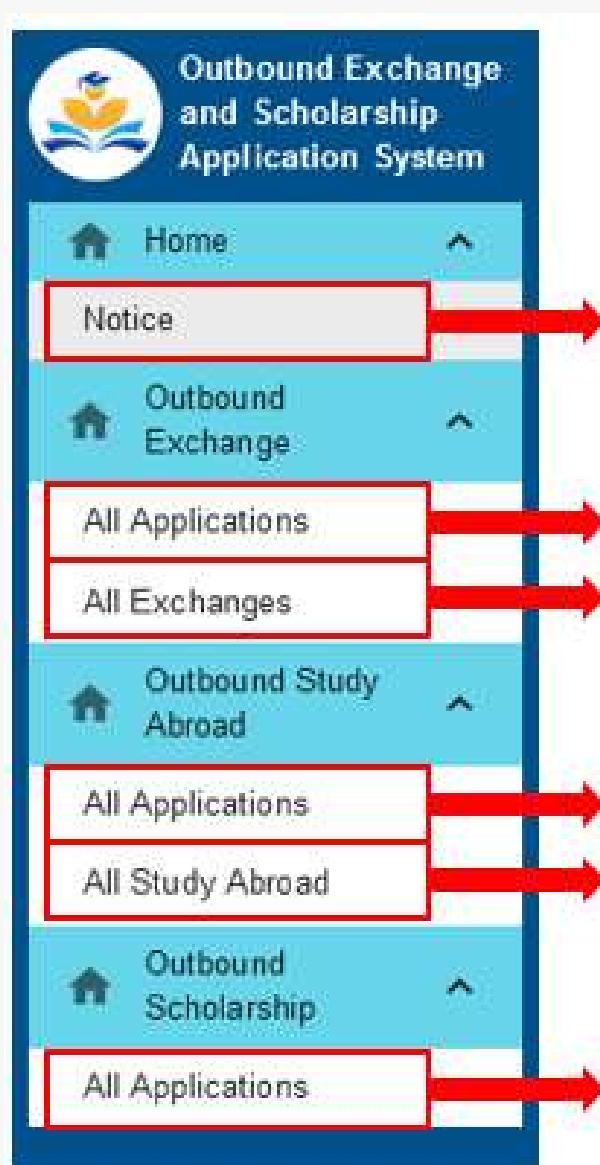


TOP RIGHT CORNER
OF THE WEBPAGE



DOWNLOAD
NOW

Students can download the **User Guide** from the Online Application System and follow the application procedures.



Announcement to students

Semester exchange application forms and application results

Semester exchange record that stores the exchange documents, exchange reports and photos

Semester study abroad application forms

Study abroad record that stores the study abroad documents, study abroad reports and photos

Scholarship application forms and application results

REMINDER

1

Students are only allowed to submit **one (1) application form** in this call

- with a maximum of 6 Exchange Programmes/ Study Abroad Programmes i.e. **3** University-level Programmes and 3 Unit-level Programmes

University-level programmes and unit-level programmes should be submitted together in one form.

2

Submitted application forms cannot be removed or edited.

Students should check carefully all the information before submission.

(including the priority of your exchange preference!!)

3

The application form can not be submitted if any of the selected Programmes are not within the Application Period.

4

Student should make sure which Programme you are applying.

An Exchange Application should be created under "Outbound Exchange"

A study abroad application should be created under "Outbound Study Abroad"

GAO Programmes

**It's important to do research
and map your courses before
application!!**

Exchange Duration

One (1) Semester [*i.e. AY2025/2026 Sem 2 (Spring 2026)*]

Eligibility

1. Year 2 or above UG at the time of application (students who are applying for an exchange for the last semester of their current bachelor programmes are not eligible); and
2. Academic Standing with a minimum CGPA of 2.8 or above; or
3. Language proficiency required by the chosen Exchange University, if any
4. Other specific eligibility requirements by Exchange University

List of Exchange Programmes for AY2025/26

List A – Programmes in Foreign Countries

(Please refer to the Prog. Info Sheet for details.)

Country	Exchange Universities	Quotas	Language Proficiency
Application Period: 28 Aug – 5 Sep 2025			
Australia	University of Wollongong	1	IELTS 6.0 / TOEFL iBT 79
Bahamas	University of The Bahamas	1	TOEFL iBT95
Brunei	University of Brunei Darussalam	2	IELTS 6.0 / TOEFL 550
Czech	Masaryk University	1	English B2
Italy	D'Annunzio University	2	B1 Italian / B2 English
Singapore	Nanyang Technological University	1	IELTS: 6.0/ TOEFL 570
Sweden	Malmö University	1	English B2

- The application deadline for the above universities is **5 September**.
- Applicants can only create and submit **one (1) application form** in each application call, with a maximum of 6 Exchange Programmes, i.e. 3 University-level Programmes and 3 Unit-level Programmes.

List A - Exchange Programmes in foreign countries (Please refer to the Prog. Info Sheet for details.)

Application Period: 28 Aug – 12 Sep 2025

Country	Exchange Universities	Quotas	Language Proficiency	
Australia	Western Sydney University	1	IELTS 6.5 / TOEFL iBT 82	
Belgium	University of Mons	1	English B1	
Brazil	University of Brasília Foundation	2	Portuguese B2 / Spanish C1	
Brazil	Federal University of Rio de Janeiro (UFRJ)	2	Portuguese A2	
Brazil	Pontifical Catholic University of Rio de Janeiro (PUC-Rio)	2	English B1 and Portuguese	
Germany	Gottfried Wilhelm Leibniz Universität Hannover	2	English B2 / German B1	
Italy	Università Cattolica del Sacro Cuore	1	English B2 / Italian B2	
Poland	University of Warsaw	1	English / Polish B2	
Russia	Saint Petersburg State University	2	Russian & English B2	
Spain	University of Barcelona	2	English B2/ Spanish B1	
Spain	University of Granada	1	TOEFL iBT 80 / CEFR B2	
South Korea	Korea University	1	English / Korean	
South Korea	Kyung Hee University	1	English : ELTS 6.5 / TOEFL iBT 82	Korean: TOPIK Level 5
South Korea	Myongji University	1	English : TOEFL IBT 70 / IELTS 5.5	Korean: TOPIK Level 3
Malaysia	Taylor’s University	1	IELTS 5.5 / TOEFL iBT 76	
Malaysia	Universiti Sains Malaysia	2	IELTS 5.0 / TOEFL iBT 79	
Malaysia	University of Malaysia, Sarawak	1	IELTS 5.5 / TOEFL iBT 46	
U.K.	Edge Hill University	2	IELTS 5.5 or equivalent	
Vietnam	Vietnam National University, Hanoi	1	IELTS 5.5 or equivalent	

List B – Programmes in Mainland China that only accept applicants with‘ Home Return Permit (回鄉證)

Application Period: 28 Aug – 12 Sep 2025

Exchange Universities (in English)	Exchange Universities (in Chinese)	Quotas
Beijing Institute of Technology	北京理工大學	4
Beijing Jiaotong University	北京交通大學	4
Beijing Normal University	北京師範大學	3
China University of Political Science and Law	中國政法大學	3
Chongqing University	重慶大學	5
Dalian University of Technology	大連理工大學	2
East China Normal University	華東師範大學	5
Fudan University	復旦大學	5
Harbin Engineering University	哈爾濱工程大學	3
Harbin Institute of Technology	哈爾濱工業大學	5
Huazhong University of Science and Technology	華中科技大學	3
Jilin University	吉林大學	3

Application Period: 28 Aug – 5 Sep 2025

Exchange Universities (in English)	Exchange Universities (in Chinese)	Quotas
Tsinghua University	清華大學	5

Exchange Universities (in English)	Exchange Universities (in Chinese)	Quotas
Lanzhou University	蘭州大學	2
Nanjing University	南京大學	5
Nankai University	南開大學	3
Peking University	北京大學	5
Renmin University of China	中國人民大學	3
Shanghai University	上海大學	2
Shanghai Jiaotong University	上海交通大學	5
Sichuan University	四川大學	6
Southeast University	東南大學	3
Southern University of Science and Technology	南方科技大學	5
The University of Nottingham Ningbo, China	寧波諾丁漢大學	4
Tianjin University	天津大學	3
Tongji University	同濟大學	5
University of Science and Technology of China	中國科學技術大學	5
Wuhan University	武漢大學	5
Xiamen University	廈門大學	3
Xi'an Jiaotong University	西安交通大學	6
Zhejiang University	浙江大學	5

List C – Exchange Programmes in Mainland China that accept applications from non-Home Return Permit holders, but students who hold Home Return Permit will be prioritized.

Exchange Universities (in English)	Exchange Universities (in Chinese)	Quotas
Beihang University	北京航空航天大學	5
Central China Normal University	華中師範大學	5
Guangdong University of Foreign Studies	廣東外語外貿大學	2
Huaqiao University	華僑大學	3
Minzu University of China	中央民族大學	2
Ningbo University	寧波大學	3
Northwestern Polytechnical University	西北工業大學	2
Shandong University	山東大學	2
Shanghai International Studies University	上海外國語大學	6
Shanghai University of Finance and Economics	上海財經大學	2
Shenzhen University	深圳大學	3
Soochow University	蘇州大學	3
South China University of Technology	華南理工大學	5
Sun Yat-sen University	中山大學	5

Selection

Evaluation of university-level and unit-level exchange programmes are performed separately.



- GAO will arrange interviews for all eligible applicants of university-level programmes according to their first priority (i.e., first university level programme out of the six programmes).
- Interview invitations will be sent via email (the week after application is closed).
- Applicants who do not show up for the interview will not be considered.

Eligible applicants with no interview invitation should approach GAO.

Criteria to be considered for U-level Exchange Programme



Students who do not fulfill the application and language requirements **at the time of application** will not be considered.

If a student fails to fulfill the requirements of his/her 1st priority university-level programme, he/she will be considered disqualified from that candidate pool.

The following will be considered in calculating the Final Grade

- Academic, awards and disciplinary: academic standing, awards, extra-curricular activities and volunteer contributions, etc.
- Interview performance
- Personality and skills

Additional
ADVANTAGE



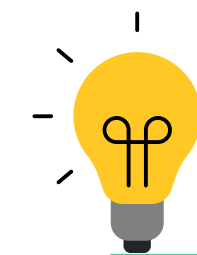
Outgoing and eager to meet new challenges



Ready to be an ambassador and promote UM to the host community



Willing to share exchange experiences after the Exchange



Your CV is your first introduction!!

A strong presentation ensures the committee quickly sees your strengths!

Components of a Good CV

- a) Personal Details
- b) Education and Qualification
- c) Experience
- d) Awards and Certificate
- e) Achievement

Selection

How applicants are ranked?

- Students who put the concerned programme as 1st priority
- Students who never joined semester exchange programmes organized by UM
- Students who meet the specific eligibilities required by the exchange university

Applicants with any withdrawal record in their student file will be last considered.

- ▶ If any selected nominees reject the nomination offered, backup nominees with the concerned programme as their 1st priority will be chosen according to their final grade.
- ▶ If all the backup nominees reject the exchange offer, quota(s) will be distributed to applicants who put the concerned programme as their 2nd priority, and students in this pool will be considered according to their final grade.
- ▶ If an applicant is not allocated to his/her 1st priority programme, he/she will be considered for their 2nd priority programme) based on availability **(after all applicants who have the programme as their 1st priority are allocated).**
- ▶ If an applicant is nominated for his/her 1st priority programme and the nomination offer is declined, he/ she will not be considered for other university-level programmes in the same call.

Exchange students are selected ambassadors who represent UM in the host community.

Academic standing is NOT the main and only consideration in the selection.

Exchange Students should be ready for active participation in campus activities and engaging with the local community at host university.



Selection

- Application result of university-level and unit-level programmes will be announced separately via the online Portal.
- Students who receive nomination offer --> **"Accept"** or **'Decline'** the offer via the online Portal within the acceptance period.
- In case the acceptance deadline for a university-level programme is earlier than the result release date for unit-level programmes, students must decide whether to confirm the nomination offer or wait for the selection results of unit-level programmes.

Home
Exchange Application
Application Form
Part 1: Partner University
Part 2: Personal Particulars
Part 3: Emergency Contact of Family Member
Part 4: Academic Qualification
Part 5: Supporting Document
Part 6: Declaration
Application Result
Result
BACK

Application Result

Application Number EXAPP00018
Exchange Period (AY) 2020/2021

Exchange Period (Semester) 2

Partner University

Priority	UM Nomination	Student Acceptance	Partner University	Country/Region	Host Unit	Exchange Duration	Application Start Date	Application end Date	Acceptance Start Date	Acceptance End Date
1	Yes	None Accept	Peking University	CHINA	GAO	1 Semester	2022/08/01	2022/08/31	2022/07/31	2022/07/31
2	Yes	Decline	University of Lisbon	PORTUGAL	FAH	1 Semester	2022/08/01	2022/08/31	2022/07/31	2022/07/31
3	No	—	Susquehanna University	U.S.A.	FAH	1 Semester	2022/08/01	2022/08/31	2022/07/31	2022/07/31



NO CHANGES are allowed after confirmation. Student can only accept one nomination offer. Once a nomination offer is accepted, student will be considered to decline all other programmes.



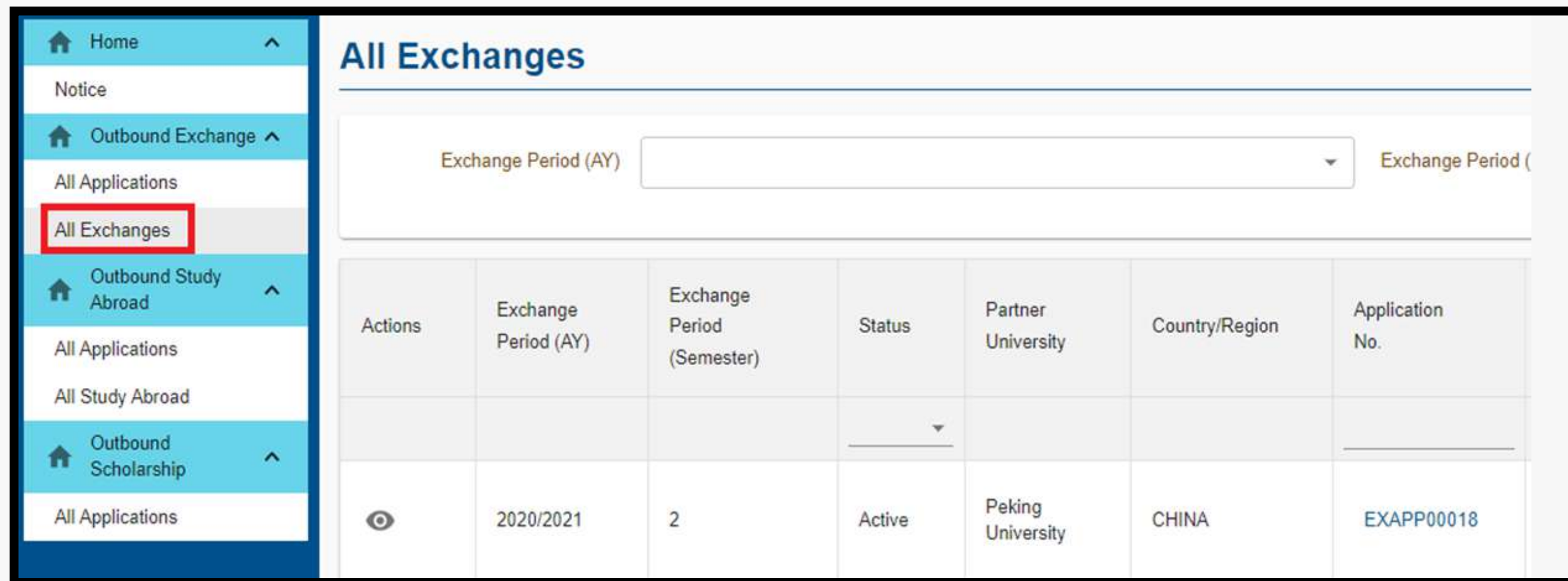
Nomination offers not accepted within the acceptance period will be rescinded and given to the next deserving candidate on the waiting list.



Host office cannot guarantee the admission to Exchange University. Students declined by Exchange University will not be provided for another exchange offer.

Application to Exchange University

After student accepted Host Unit's nomination, a new record will be created in the page of "All Exchanges" under "Outbound Exchange".



Actions	Exchange Period (AY)	Exchange Period (Semester)	Status	Partner University	Country/Region	Application No.
	2020/2021	2	Active	Peking University	CHINA	EXAPP00018

GAO will liaise with students on the submission of exchange applications to Exchange University, students are responsible for preparing and completing the application by the deadline as required.

Required documents should be uploaded in this format

File name:

Exchange University_Name_Application

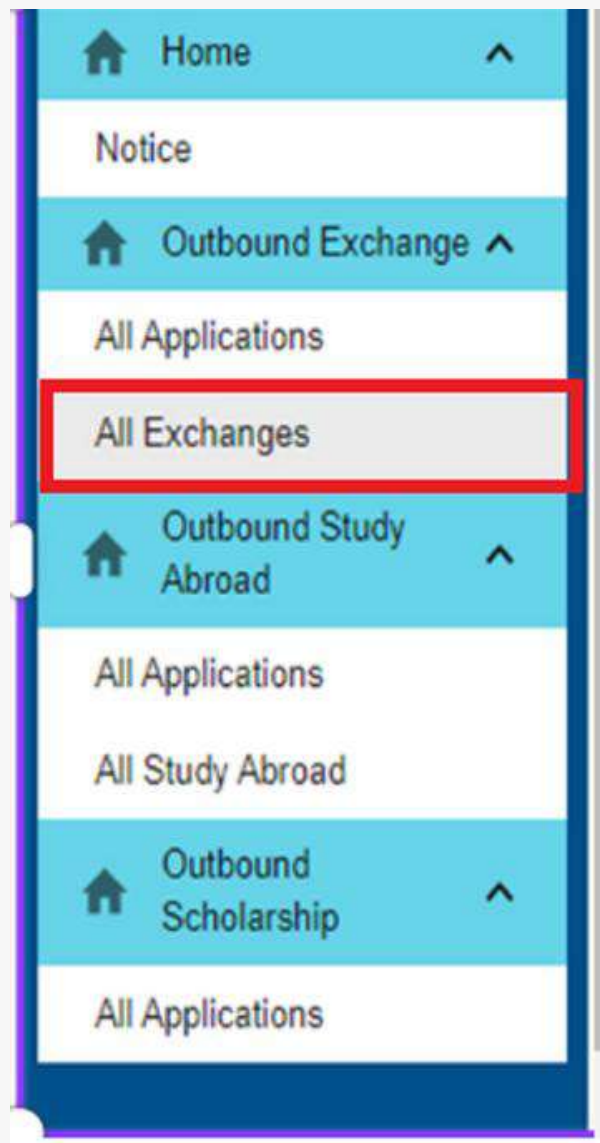
e.g. Waseda University_Chan Man_Application

Exchange Related Documents

Before Exchange

Log in and upload all the exchange-related documents onto the Outgoing Exchange and Scholarship System (<https://isw.um.edu.mo/seas>)

After the student accepts the nomination, a new record will be created on the page "All Exchanges" under "Outbound Exchange". [Outbound Exchange -> All Exchanges -> Outgoing Semester]



Exchange Document

Please submit the following documents as requested by the UM host unit of your exchange programme.

Actions	Description	Attachment
	Application documents of the partner university <i>Whole set of application documents that you submit to the Exchange University</i>	
	Acceptance letter of the partner university* <i>Acceptance letter issued by the Exchange University</i>	
	Learning Agreement <i>Learning Agreement approved by your academic advisor</i>	
	Transcript* <i>Official Transcript with grading system issued by your Exchange University</i>	

All the documents should be visible in the scan

BEFORE DEPARTURE

AFTER EXCHANGE

Exchange Related Documents

1. Application documents of the Exchange University 交換大學申請文件

[File name: Exchange University_Stuent Name_Application]

This is the (online/paper) application form and all the supporting documents that submitted to the Exchange University.

The print-screened online form / hard copy form should be combined with all supporting documents in one PDF file.

2. Official Acceptance Letter of the Exchange University 交換大學錄取信

[File name: Exchange University_Student Name_ Acceptance]

The Exchange University issues the acceptance letter to inform the applicant that he/she is officially accepted as an Exchange Student at the Exchange University.

3. Learning Agreement 學習協議

[File name: Exchange University_Name_ LearningAgreement]

The learning agreement should be endorsed by your Academic Advisor.

Course Selection Form (Learning Agreement)						
Student No.		Student Name		Contact		
Cumulative GPA		Year of Study		Major		
Exchange University		Country		E-mail		
(First or/and Second Semester or Summer Exchange) in Academic Year						
	Overseas University			UM		
	"Selected" Overseas Course Information			"To-be-replaced" UM Course Information		Pre-requisite
	Code	Course Title	ECTS / Credit	Code	Title	Code Grade
1						
2						

Documents should be uploaded with the correct File Name
[File name: Waseda University_Chan Man_Application]

Exchange Ambassador Scheme

The Outgoing Exchange Scholarship Scheme has been reformed as **Exchange Ambassador Scheme**.

UM invites students to become **Exchange Ambassadors** during their mobility programmes. This initiative empowers participants to enhance cultural diversity and strengthen the university's global visibility. Students will serve as UM representatives, sharing their experiences and fostering international connections.

Participants are expected to fulfill the following responsibilities:

- actively engage in the **activities organized by the host university** and showcase UM through meaningful participation;
- **promote UM as an attractive exchange destination** to peers and the host university community;
- document the abroad experience through **photos and videos**, sharing them on personal social media platforms;
- share the **insights and experience gained** during the exchange with future prospective exchange students.

Participants who fulfill the requirements will be recognized as Exchange Ambassadors and awarded a certificate. Additional monetary awards will be awarded to the distinguished ambassadors (on a limited basis).



Timeline of Exchange Programme



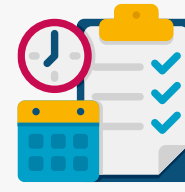
Apply Exchange

Submit application via SEAS before deadline



Apply to Host

- Prepare application documents required by the Host University
- Upload a copy of your application doc. onto SEAS



Prepare for Departure

- Receive Acceptance Letter from Host
- **Finalize Learning Agreement (LA)**
- **Upload the endorsed LA onto the SEAS**
- Attend Pre-Departure Briefing



Depart

- Depart for Exchange
- Report your arrival
- Register at Host University

SEP

OCT

NOV

DEC

JAN

JUL



Internal Evaluation

- Attend interview, if any
- Check and accept nomination offer via SEAS*

***NO withdrawal after the acceptance of the exchange nomination.**



Register to be an Exchange Ambassador

Details will be announced in the Pre-departure Briefing.



Follow up

- Complete Exchange Report and Evaluation Form
- Upload the transcript and submit the Exchange File
- Apply for credit transfer/ course waiver at REG/ GRS



全球事務部
Gabinete De Assuntos Globais
Global Affairs Office

Global Affairs Office



UNIVERSITY LEVEL PROGRAMMES
(853) 8822 4330



EXCHANGE
EXCHANGE.ENQUIRY@UM.EDU.MO



GAO.UM.EDU.MO



GLOBAL AFFAIRS OFFICE, ROOM G018,
N6, UNIVERSITY OF MACAU



澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU



全球事務部
Gabinete De Assuntos Globais
Global Affairs Office

LinkedIn



UMGlobaI

Instagram



@UM_GLOBAL

WeChat



澳大全球UMGlobaI

Facebook



UM Global Affairs Office
澳門大學全球事務部